

Infrastructure Council Minutes
September 26, 2016, 3:00 p.m.
Pugh 150

Present: Angela Bacsik, Megan Forbes, Ray Thomas, Gail Hansen, Mark Robinson, Mark McCallister, Michael Dark, Caroline Wiltshire, Melissa Johnson, Melody Royster, Ann Wehmeyer

The meeting was called to order by Ann Wehmeyer at 3:00 p.m. The Minutes of the August 22 Meeting were approved.

Online Training Issues

Dr. Bob Parks, Director of Training and Organizational Development, Human Resources, gave a presentation on Online Training. He reviewed challenges related to (a) difficulty in finding and accessing training, (b) quality of trainings and sensitivity to faculty/staff time, and (c) amount and frequency of training, and introduced improvements in the pipeline designed to ameliorate some of the user frustrations in these areas with existing trainings. Among such changes in the area of finding and accessing training are more frequent use of direct links, notification of when certification is expiring, one-click registration for training, and increased training support. Among the possibilities that might be considered to improve quality of trainings and sensitivity to faculty/staff time are fast-track refreshers, the option of text or video, a skip option for video/audio. As far as amount and frequency of training are concerned, it varies widely across individuals and disciplines, ranging from one or none per year for about fifty percent of faculty, to six to ten per year for others. There is currently no central oversight of frequency and number of trainings. There is, however, a website available to show which trainings are needed for specific types of research, at the "Research Training Utility," at <http://research.ufl.edu/rtu.html>. It is envisioned that this utility will be expanded in the future to include all types of faculty training. In discussion, council members proposed a number of recommendations that will be considered at the October meeting, with the goal of eventual submission of formal recommendations to Dr. Parks.

Good Spaces Survey Design

It would facilitate faculty planning of events that range from conferences and workshops to lectures to have a central website devoted to room reservations, much like the "classroom information and photos" site found in Classroom Support. Currently, there is no such resource. The Council had considered the possibility of administering a survey to each college on campus. As background to this matter, Ann Wehmeyer presented a list of UF web pages devoted to "room reservations." These ranged from master lists of large venues available for rental such as that provided by the Office of the Provost, to College level room reservation models and Department level models (see attached). She explained that the level of detail necessary to provide information on room capacity, control, contact information, cost, layout, media, limitations on use, and clean-up is lengthy and most likely not suited to reporting in a survey. Mark Robinson mentioned that Systems Enterprise has an EMS space allocation tool that some Colleges and Departments already use. This tool may be expanded in the future for use by additional entities throughout the university. The Council agreed to learn more about it, and to continue the discussion at the next meeting.

Contributing Committee Reports

- Senate Meeting (S) – Ann Wehmeyer
 - President Fuchs gave an update on the Athletic Director Search
 - The Provost announced new State legislature statute on textbooks and textbook adoption (when adopting a new textbook, the impact of cost on students must be considered)
 - The Provost plans to study the matter of carry-over money this year

- Faculty IT Committee (S) – Michael Dark
 - In regard to the concern raised by Ray Thomas at the August meeting, about delays in software purchase and installation for new faculty, Michael Dark reported that an IT tool is in the works that will show one where one is in the process of an order, much like UPS tracking.
 - In addition, Michael reported that seven people have recently been hired in IT, including a security officer; thus, problems in purchase and installation should very soon be remedied.

- University Libraries Committee (S) – Angela Bacsik
 - Angela introduced several new projects

- Parking and Transportation (J) – Ray Thomas
 - The Herbert Wertheim Laboratory for Engineering Excellence will necessitate re-alignment of the sidewalk across from the Reitz Union
 - There will be an inner space lot across from the Reitz Union; number of spaces is unclear
 - All bicycles have been rented out for the year; plans are to get 100 more
 - Spaces available for pay-by-phone have been created at the Southwest Rec Center lot
 - There are 1,200 new faculty, staff and student decal sales this year

- Land Use and Facilities Planning (J) – Megan Forbes
 - The committee has not yet met

The meeting was adjourned at 4:43 p.m.